

Canvey Island Town Council



TO ALL MEMBERS OF THE COUNCIL

Dear Councillors,

I hereby summon you to attend a meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held in the **COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 25TH NOVEMBER 2019** commencing at **7.30PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully

Mrs E. De Can
Town Clerk

19th November 2019

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk

A G E N D A

1. Apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Council meeting held on 2nd September 2019.
5. To note the minutes from the Environment & Open Spaces Committee meeting held on the 23rd September 2019.
6. To note the minutes from the Community Relations Committee meeting held on the 14th October 2019.
7. To consider and agree the recommendations from the Policy and Finance Committee meeting held on the 4th November 2019.
8. To note the minutes and resolutions from the Personnel Committee held on the 16th September 2019.
9. To note the report of Officer Decisions under delegated powers and background papers.
10. To note the Clerks report of ongoing projects and not on the agenda (Appendix A).
11. To note the update on the Special Constable Scheme and receive a verbal report from Jonathan Cuthbertson, Special Constable for Canvey Island (Appendix B).

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12. To consider and agree the budget and precept for 2020/21 and the four year plan.
13. To consider and agree the format of the Armed Forces Day in 2020
14. To note the reports provided from the following forums and groups:-
 - Wyvern Community Transport Meeting – 2nd September 2019 & 7th October 2019
15. To confirm accounts for payment as previously agreed.
16. Report from Community Warden on matters relating to Canvey Island.
17. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
18. Reports from Essex County Councillor on matters relating to Canvey Island.